



### Malaysia Int'l Chapter Administration Form 2018

| Int'l Chapter Administration Form - Governance   |   |
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| 1. How many times did the executive committee conduct governance business during 2018?*  | 3   |
| 2. How many members were there in the executive committee during 2018?*  | 8   |
| 3. How did the executive committee communicate with one another during 2018?*(Check all that apply.)   | <input checked="" type="checkbox"/> Email<br><input checked="" type="checkbox"/> Teleconference<br><input checked="" type="checkbox"/> ACS Network<br><input checked="" type="checkbox"/> Other - WhatsApp  |
| 4. Did a member of your Int'l chapter attend the Int'l Chapter Leaders Track at the 2018 ACS Leadership Institute?*  | <input type="radio"/> Yes <input checked="" type="radio"/> No   |
| 5. Did your Int'l chapter have a succession and/or leadership development plan during 2018?*   | <input checked="" type="radio"/> Yes <input type="radio"/> No   |
| 6. How did your Int'l chapter identify future leaders and get them into the leadership pipeline during 2018?*(Check all that apply.)   | <input type="checkbox"/> Self-nomination<br><input type="checkbox"/> Solicitation or advertising<br><input checked="" type="checkbox"/> Identify active committee members<br><input type="checkbox"/> Formal leadership training<br><input checked="" type="checkbox"/> Long term plan<br><input type="checkbox"/> Outreach to new members<br><input type="checkbox"/> Arm-twisting<br><input type="checkbox"/> Other - |
| 7. Did your Int'l chapter conduct an officer election during 2018? *   | <input checked="" type="radio"/> Yes <input type="radio"/> No   |
| 8. Did your Int'l chapter conduct its elections electronically during 2018?*   | <input type="radio"/> Yes <input checked="" type="radio"/> No   |
| 9. How many members voted in your Int'l chapter officer election in 2018?*   | 31  |
| Questions 10-12 provide the opportunity for your Int'l chapter's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your Int'l chapter. In questions 11 and 12, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed. |   |

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| <p>10. 2018 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*</p> | <p>2018 has been an eventful year for ACS Malaysia Chapter. The Chapter's committee has been elected under the leadership of Dr. Lee Hooi Ling. The Chapter has also re-shuffled the sub-committee members, and introduced three new Working Groups, namely Science Outreach, Education and Award to assist with the Chapter's administration. We have also invited and reached out to our distinguished members from the private university and industry to become a part of our National Advisory Board.</p> <p>Continuing our vision in transforming professional talents and fostering greater networking across chemistry boundaries in improving people's life, we conducted a list of activities in line with our strategic goals.</p> <p>(i) To provide contextualized information, we have members' get together at least twice in a year. We have assigned a webmaster for our official webpage to disseminate up-to-date information more effectively and we are also actively on Facebook and Twitter. Our members were also involved with the translation project of Festival Cards to Malay language.</p> <p>(ii) To advance member's professional career, we supported the 6th International Postgraduate Conference on Pharmaceutical Sciences (IPOPS) 2018 and Monash Science Symposium 2018. We also organised the Chemical Security Capacity Building Program with National Authority Chemical Weapons Convention (NACWC) and Malaysian Institute of Chemistry (IKM) and continuous Global Innovation Imperatives (Gii) Stakeholders Engagements.</p> <p>(iii) To improve education, we were involved with Science Outreach for Teaching Workshop with University of Otago involving teachers and teacher trainees in East Malaysia. In addition, we organised the South East Asia Global Innovation Challenge (SEA-GIC) with Universiti Kebangsaan Malaysia (UKM). The theme was "Sustainable Energy, doesn't cost the earth".</p> <p>(iv) To communicate chemistry's value, we organised a series of chemistry festival events (K2J, STEM Playground, KLESF, K2M, PISF) across Malaysia and introduced SEED program in Universiti Sains Malaysia (USM). There was also a series of sharing sessions for students initiated by the ACS Student Chapter. To date, four universities in Malaysia have set up their respective ACS Student Chapter and two more to come in 2019.</p> <p>(v) To sustain financial resources, we introduced our Chapter's mascot in 2018, Octomist, a multitasking octopus. Efforts will be made to diversify income generations through our merchandise, various grants applications and collaborations as well as external sponsorships.</p> <p>Our Chapter was awarded the p3 award from ACS for our ACS Global Innovation Imperatives (Gii) Forum on Contaminants of Emerging Concern (CECs) initiative and we were one of the finalists for ChemLuminary. The Chapter is formed upon members' foundation and strength and we will continue to strive for greater heights in 2019 particularly in celebration of the International Year of Periodic Table with the grant that we successfully secured. Another main focus for 2019 will be on Chemical Safety and Security aspect besides the usual flagship programs.</p> |
| <p>11. 2019 Chair's goals for the Int'l Chapter</p>   |   |
| <p>a. Please list your top 3 goals:</p>   | <p>To provide contextualized information.</p>   |
|   | <p>To advance member's professional careers and improve education.</p> <p>To communicate chemistry's value especially on chemical security and sustain financial resources.</p>   |

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| b. What are your concerns and challenges?*  | Logistics – Our members are all across Malaysia (can be a boon and a bane), at times, recruiting organizing committee can be challenging and required long distance communication. Not all members able to attend members' get-together/meetings/events due to hassle and cost of travelling.<br><br>Sustain financial resources – Ongoing efforts to diversify income generations through our merchandise, various grants applications and collaborations as well as external sponsorships in order to better serve our members. |
| 12. 2019 Chair-Elect's goals for the Int'l Chapter  |   |
| a. Please list your top 3 goals:  | To provide contextualized information.  |
|   | To advance member's professional careers and improve education.   |
|   | To communicate chemistry's value and sustain financial resources.   |
| b. What are your concerns and challenges?*  | Logistics – Our members are all across Malaysia (can be a boon and a bane), at times, recruiting organizing committee can be challenging and required long distance communication. Not all members able to attend members' get-together/meetings/events due to hassle and cost of travelling.<br><br>Sustain financial resources – Ongoing efforts to diversify income generations through our merchandise, various grants applications and collaborations as well as external sponsorships in order to better serve our members. |
| 13. Does the International Sciences Chapter have a Vision and/or Mission Statement?*          | <input checked="" type="radio"/> Yes <input type="radio"/> No   |
| 14. What was the date of the last International Sciences Chapter strategic planning session?* | 11/30/2018  |

Int'l Chapter Administration Form - Organization

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| 1. Did your Int'l chapter have active coordinators for the following?*                                       | <input checked="" type="radio"/> Yes <input type="radio"/> No   |
| a. If the response to 1 (above question) is YES, please select the activity and enter the coordinators name. | <input checked="" type="checkbox"/> Awards Dr. Mohd Ibrahim Mohd Tahir<br><input checked="" type="checkbox"/> Budget/Finance Dr. Mohd Sukor Suait<br><input type="checkbox"/> Career assistance/Employment<br><input type="checkbox"/> Chemistry Olympiad<br><input checked="" type="checkbox"/> Community Activities Assoc. Prof. Dr. Eric Chan Wei Chiang<br><input type="checkbox"/> Continuing Education<br><input checked="" type="checkbox"/> Educational Dr. Nurul Huda Abd Karim<br><input type="checkbox"/> EHS<br><input type="checkbox"/> Environmental<br><input type="checkbox"/> Government Affairs<br><input checked="" type="checkbox"/> Industry Relations Dr. Azlan Shah B. Haji Hussain<br><input type="checkbox"/> Strategic Planning<br><input type="checkbox"/> Membership/Membership Retention<br><input type="checkbox"/> Mentoring<br><input type="checkbox"/> Minority Affairs<br><input type="checkbox"/> Newsletter/Publications<br><input type="checkbox"/> Nominations<br><input type="checkbox"/> Professional Relations<br><input checked="" type="checkbox"/> Project SEED Prof. Dr. Lim Jit Kang<br><input type="checkbox"/> Public Relations<br><input type="checkbox"/> Senior Chemists<br><input type="checkbox"/> Women Chemists<br><input type="checkbox"/> Younger Chemists |

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|  | <input type="checkbox"/> Other  |
| 2. How many subsections were active in your Int'l chapter during 2018?*  | 3   |
| 3. How many subsection meetings were held by your Int'l chapter during 2018?*  | 3   |
| 4. How many topical groups were active in your Int'l chapter during 2018?*   | 10  |
| 5. How many topical group meetings were held in your Int'l chapter during 2018?*                                       | 10  |
| 6. How many dues-paying affiliate members were in your Int'l chapter during 2018?*                                     | 258   |
| 7. What was the approximate number of active volunteers in your Int'l chapter during 2018?*                            | 31  |
| 8. Please estimate the number of new volunteers in your Int'l chapter during 2018?*                                    | 10  |
| 9. Please indicate all the ways that your Int'l chapter recognized volunteers during 2018.*<br>(Check all that apply.) | <input checked="" type="checkbox"/> Certificates<br><input type="checkbox"/> Awards<br><input type="checkbox"/> Letter to volunteer supervisor<br><input checked="" type="checkbox"/> Letter to volunteer<br><input checked="" type="checkbox"/> Recognition at an event<br><input type="checkbox"/> Recognition on web<br><input type="checkbox"/> Recognition in newsletter<br><input type="checkbox"/> Other - |

**Int'l Chapter Administration Form - Communications**

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| 1. How many Int'l chapter meetings were held during 2018?*   | 10   |
| 2. On average, how many members attended a Int'l chapter meeting during 2018?*                     | 30   |
| 3. How does the Int'l chapter's leadership communicate information to its members?*                | Via emails, WhatsApp, webpage and social media (Facebook and Twitter)  |
| 3a How Often do these communications occur:  |  |
| 3a1 Number of newsletters published:*  | 0  |
| 3a2 Number of meeting notices:*  | 10   |
| 4. What social media does your Int'l chapter use?  | <input checked="" type="checkbox"/> Facebook<br><input checked="" type="checkbox"/> Twitter<br><input type="checkbox"/> LinkedIn<br><input type="checkbox"/> Other - |
| 5. Did your Int'l chapter have a website during 2018?*   | <input checked="" type="radio"/> Yes <input type="radio"/> No  |
| 5a. If the answer to 5 (above question) is YES, what was the URL for your Int'l chapter's website? | www.acsmalaysiachapter.org   |
| 6. Did your Int'l chapter post its Annual Report on your website during 2018?*                     | <input type="radio"/> Yes <input checked="" type="radio"/> No  |

**Int'l Chapter Administration Form - Nomination**

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| 1. Our Int'l Chapter would like to self-nominate for the Int'l Chapter Outstanding Performance Award.  | <input checked="" type="radio"/> Yes <input type="radio"/> No  |
| 2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight Int'l Chapters 2018 activities to support your nomination. | <p>Reflecting on 2018, it has been an eventful year with many activities and achievements made possible by our members. One of the highlights was our Global Innovation Imperative (Gii) initiatives on Contaminants of Emerging Concerns (CECs) which resulted in the publication of a white paper entitled "Moving from Awareness to Action" that is now available online at the link below:<br/> <a href="http://acsmalaysiachapter.org/wp-content/uploads/2018/05/ACS-Gii-2017-White-Paper-20-March-2018.pdf">http://acsmalaysiachapter.org/wp-content/uploads/2018/05/ACS-Gii-2017-White-Paper-20-March-2018.pdf</a> The white paper describes CECs and the importance of raising public awareness about the threats posed by these compounds. Our Chapter was also awarded the p3 award for our Gii efforts. The project was on-going throughout 2018 with many post-Gii activities to</p> |

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|  | <p>promote awareness of CECs.</p> <p>In addition, we successfully secured the funding for ACS Project SEED Program in early 2018. This was the first Project SEED Program to be held outside the US. This year also marked the 50th Anniversary of ACS Project SEED Program since its inception in 1968, USA. This project was designed "for economically disadvantaged students to experience what it's like to be a chemist." and was carried out in Universiti Sains Malaysia (USM), Penang.</p> <p>Besides, we also secured the Festival Chemistry Grant 2018, being the third time awardee of the grant. This suggests that we have progressed so far in our chemistry outreach activities. In fact, from 2018 onwards, our objectives in the outreach program have been geared towards more impactful and meaningful activities. We conducted a series of chemistry festival events (K2J, STEM Playground, KLESF, K2M, PISF) across Malaysia last year.</p> <p>Another of our flagship program – the South East Asia Global Innovation Challenge (SEA-GIC) 2018 with Universiti Kebangsaan Malaysia (UKM) was a major success. All together there were 38 teams from Malaysia and Indonesia submitted their applications involving 112 undergraduate students. 15 teams were selected for the final round competing under the theme "Sustainable Energy, doesn't cost the earth".</p> <p>Another focus for 2018-2019 was on Chemical Safety and Security aspect, besides the usual flagship programs. In 2018, we co-organised Chemical Security Capacity Building Program with Malaysian Institute of Chemistry (IKM) and National Authority of Chemical Weapon Convention Malaysia (NACWC). It was also a success as an awareness program with plans for more activities in this aspect in 2019. We have recently submitted an application for Chemical Security Program (CSP) grant. Further information regarding the activities carried out in 2018 can be found at our Facebook's page <a href="https://www.facebook.com/ACS.MalaysiaChapter/">https://www.facebook.com/ACS.MalaysiaChapter/</a></p> <p>Although ACS Malaysia Chapter (established on 15th April 2014) is considered a relatively young registered society in Malaysia, we are growing strong thanks to the continuous support from ACS and our members. In line with our vision to transform professional talents and to foster greater networking across chemistry boundaries in improving people's life, we will continue our efforts to elevate the Chapter to even greater heights in 2019 and to make a difference with far-reaching effects. A few confirmed activities this year are our involvements to celebrate the International Year of Periodic Table (IYPT) in Malaysia and also to co-organise the International Conference for Young Chemists (ICYC).</p> |
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## Int'l Chapter Administration Form - Supporting Materials

| File Name                           | File Size | Brief Description                   |
|-------------------------------------|-----------|-------------------------------------|
| Gii Report.pdf                      | 0.38 MB   | Global Innovation Imperatives - Gii |
| SEAGIC 2018 Final Report .pdf       | 0.12 MB   | SEA-GIC 2018                        |
| Project SEED Grant Final Report.pdf | 8.3 MB    | Project SEED 2018                   |
| Festival Grant Report 2018.pdf      | 0.17 MB   | Chemistry Festival 2018             |

## Int'l Chapter Administration Form - Approval

Comments

 Approved & Submit for Review

*This form has been submitted for your approval. Please review each tab for completeness and accuracy, make any necessary edits, and save all*

*changes before approving this form. After the form is approved, it will be submitted for review. The approved form will be placed in read only mode and no additional edits will be allowed. Your approval will submit this form as part of your official annual report to ACS.*

Int'l Chapter Administration Form - Reasons for Return

**Approver Return Comments**

**Contributor Return Comments**

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